

**EAST ALLEGHENY SCHOOL DISTRICT
MINUTES FOR THE REGULAR SCHOOL BOARD MEETING
DECEMBER 7, 2015**

Committee Meeting 6:00 p.m. – Public Session 7:00 p.m.

EXECUTIVE SESSION

The Board went into Executive Session from 6:35 to 7:15 p.m. for Personnel reasons.

CALL TO ORDER

The regular meeting of the School Board of the East Allegheny School District is called to order by Mrs. McCullough, the president, at 7:15 p.m.

Pledge of Allegiance

ROLL CALL

Mr. Eichler, Mrs. Gates, Ms. Green, Mrs. McCullough, Mr. Paradine, Mr. Pearsol, Ms. Rosenbayger, Mr. Savinda, Mr. Volpe.

ALSO PRESENT:

Mr. Mac Fann, Ms. Valicenti.
Solicitor: Mr. Beisler.

**STUDENT
REPRESENTATIVES**

Chamari Willis, Sunni Coyne.

**MINUTES OF THE
REGULAR MEETING
OF NOVEMBER 9, 2015**

Mr. Pearsol moved and Mr. Volpe seconded the motion approving the minutes of the regular school board meeting of November 9, 2015.

The motion was passed, no dissenting votes.

**SUPERINTENDENT'S
REPORT**

Mr. Mac Fann reviewed handouts A, B, C. Also, he reminded the Board to refer to their postcard for upcoming meetings.

**STUDENT
REPRESENTATIVE**

The Student Representatives reported on winter sports, the Christmas Dance, which will be held on December 18, 2015 at Parente's and the upcoming concerts on December 9, December 14 and December 16, 2015. Also, the musical this year will be *Brigadoon*.

**HEAR FROM
THE CITIZENS**

There were no requests to speak.

COMMUNICATIONS:

None.

**APPROVE AGENDA
IN TOTO**

Mr. Pearsol moved and Mr. Volpe seconded the motion to approve the agenda as a whole, with exceptions as noted.

Eichler	<u>None.</u>
Gates	<u>None.</u>
Green	<u>None.</u>
McCullough	<u>None.</u>
Paradine	<u>None.</u>
Pearsol	<u>None.</u>
Rosenbayger	<u>None.</u>
Savinda	<u>None.</u>
Volpe	<u>None.</u>

The motion was passed, no dissenting votes.

BUDGET & FINANCE

**TREASURER'S MONTHLY
FINANCIAL STATEMENT
FOR APPROVAL (A)**

Mr. Pearsol moved and Mr. Volpe seconded the motion to approve the Treasurer's monthly statement.

The motion was passed, no dissenting votes.

**SECRETARY'S REPORT
FOR APPROVAL (B)**

Mr. Pearsol moved and Mr. Volpe seconded the motion to approve the Secretary's report.

The motion was passed, no dissenting votes.

COMMITTEE REPORTS:

BUDGET & FINANCE

**BILLS FOR PAYMENT
APPROVAL AND
RATIFICATION (C)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the payment of bills as follows:

General Fund	-----	\$1,557,965.68
GF Batch 6	-----	\$ 536,549.26

The motion was passed, no dissenting votes.

**CAFETERIA BILLS
FOR PAYMENT (D)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify Cafeteria bills for payment in the amount of \$80,813.10.

The motion was passed, no dissenting votes.

BUDGET & FINANCE

**FEDERAL PROGRAM
BILLS FOR
PAYMENT (E)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the Federal Program bills as follows:

Title I 14-15	-----	\$8,545.00
Title I 15-16	-----	\$38,834.75
Title II Part A 14-15	-----	\$0.00

The motion was passed, no dissenting votes.

**APPROVE RESOLUTION
AIU JOINT PURCHASING
BOARD FOR 2016 (F)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the resolution authorizing continued participation in the Allegheny Intermediate Unit’s Joint Purchasing Board for 2016. This membership provides the District with the opportunity to purchase items in various areas without bidding it out directly. Further appoint a regular and alternate member of the Joint Purchasing Board under the Joint Purchase Agreement.

The motion was passed, no dissenting votes.

**AUTHORIZE PAYMENT
HOSACK, SPECHT,
MUETZEL & WOOD, LLP
AUDIT YEAR ENDED
JUNE 30, 2015 (G)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve progress billing payment to Hosack, Specht, Muetzel & Wood, LLP, for professional services rendered for the audit of the financial statements for the year ended June 30, 2015 in the amount of \$16,800.00.

The motion was passed, no dissenting votes.

BUILDING & GROUNDS

**USE OF PROPERTY
REQUEST**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve and ratify the following requests for the use of the district facilities **at a cost to the organization according to board policy:**

<u>Group</u>	<u>Building/Grounds</u>	<u>Date Requested</u>	<u>Time</u>	<u>Activity</u>
<u>EA Rage (EAAA)(A)*</u> (Contacts: Heather Hallick/Todd Howard)	JSHS or LES Gym	Su, 12/13/15-5/1/16	Noon-4:00 p.m.	Travel Soccer
<u>East Allegheny Soccer (B)*</u> (EAAA) (Contacts: Adam Homer/Chris Goyke)	Logan Gym	W, 12/9/15 - 3/5/16	6:00 – 8:00 p.m.	Winter Conditioning
	JSHS Gym	Su, 1/3/16-2/28/16	10:00 a.m. – 9:00 p.m.	Indoor Soccer
<u>East Allegheny Soccer (C)*</u> (EAAA) (Contacts: Adam Homer/Chris Goyke)	JSHS Gym	Fr-Su, 3/4/16-3/6/16	Fr – 5:00 – 10:00 p.m. 6:00 a.m. – 10:00 p.m.	Basherboard Tournament

** To the best of the District’s knowledge, and as per the conversation with Warner Johnson, President, EAAA agreed to give two \$500 scholarships from the Association.*

Please note: As per phone conversation between Ms. Valicenti and Mr. Homer on 12/7/2015, the organization will provide two (1 boy, 1 girl) scholarships in lieu of the use of facility fees.

The motion was passed, no dissenting votes.

CURRICULUM

**WORKSHOP REQUEST
MUNHALL, PA (A)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from the Title I teachers, Crystal Flebotte, Donna Grzyb, Janine Montgomery and Angela Turkowski, to travel to the Scholastic Warehouse, Munhall, PA on Friday, December 11, 2015 from 12:12 to 4:00 p.m. to purchase books at the Scholastic Warehouse Sale for the Title I Family Involvement events.

COST TO THE DISTRICT: None, no substitutes are needed and the books will be purchased through Title I funds.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST
MONROEVILLE, PA (B)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from Emilia Peiffer, Junior/Senior High School Counselor, Richard Yeager, Special Education Teacher, and 30-50 9th Grade students, to visit Forbes Road CTC, Monroeville, PA on Wednesday, January 13, 2016 for a hands-on tour to help 9th graders become familiar with the programs Forbes has to offer.

COST TO THE DISTRICT: None, the substitute for Mr. Yeager will be covered by the building level substitute. Transportation costs covered by Forbes Road CTC.

The motion was passed, no dissenting votes.

**CONFERENCE REQUEST
HERSHEY, PA (C)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from Emilia Peiffer, Junior/Senior High School Counselor, to attend the Pennsylvania School Counselors Association (PSCA) 60th Annual Conference at the Hershey Lodge, Hershey, PA on Wednesday, February 17, 2016 through Saturday, February 20, 2016. Mrs. Peiffer is the Past President of PSCA and is expected to attend.

COST TO THE DISTRICT: None.

The motion was passed, no dissenting votes.

**AGREEMENT WITH THE
CARING FOUNDATION (D)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve entering into the Agreement with the Caring Foundation for a School-Based Peer Support Group for Grieving Children and Adolescents, as per the attached. The Foundation is a nonprofit corporation that makes available to the community certain grief support services for grieving children, teens and their families through the program known as "Highmark Caring Place, A Center for Grieving Children, Adolescents and Their Families.

The motion was passed, no dissenting votes.

CURRICULUM

**TRAINING REQUEST
SEWICKLEY, PA (E)**

The Administration recommends the Board approve the request from Mark Draskovich, 7th/8th Grade Principal/Director of Pupil Personnel, to attend ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Active Shooter Response training on Monday and Tuesday, February 15 and 16, 2015 at Quaker Valley School District, Sewickley, PA. This is state of the art, nationally known training for educational institutions to prepare for, prevent and respond to active shooter incidents. This training will allow Mr. Draskovich to train the East Allegheny students, staff, administration and faculty on best practices in responding to, preparing for, and prevention of active shooter incidents. The staff training will be held on the May 13, 2016 in-service day.
COST TO THE DISTRICT: Registration (\$595).

The motion was passed, no dissenting votes.

POLICY

**ADOPTION OF
NEW POLICY #819.1
SUICIDE AWARENESS,
PREVENTION AND
RESPONSE (A)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the adoption of new policy #819.1, Suicide Awareness, Prevention and Response, as per PSBA and Act 71 of 2014 codified as Section 1526 of the Pennsylvania School Code, requires each school entity to adopt a youth suicide awareness and prevention policy, as per attached.

The motion was passed, no dissenting votes.

**SECOND READING OF
NEW POLICY #810.3
TRANSPORTATION-
AUDIO/VIDEO RECORDING (B)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the second reading of new policy, 810.3, Transportation-Audio/Video Recording, as per Act 9 of 2014, which amended the state Wiretap and Electronic Surveillance Act to permit audio recording on school buses and school vehicles. Audio recording can only be used if the school board has adopted a policy authorizing audio recording on school buses and vehicles for disciplinary or security purposes.

The motion was passed, no dissenting votes.

STUDENT LIFE

**AUTHORIZE CREATION
OF GOFUNDME/DONORS
CHOOSE ACCOUNT(A)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board authorize Lauren Demsey, Logan Elementary Art Teacher, to set up a GoFundMe/Donors Choose account in order to acquire funds to cover the material fees to complete the mural project awarded via The Pittsburgh Center for the Arts grant. The funds raised will be used to purchase art materials to create the project, such as paint, brushes, or clay, depending on the project.

The motion was passed, no dissenting votes.

STUDENT LIFE

VOLUNTEERS FOR APPROVAL (B)

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the following volunteers for the respective programs, pending receipt of all updated clearances:

Michael Edwards	Irwin	Boys/Girls Varsity Swimming
Rashawn Hatten	Clairton	Boys Varsity Basketball

The motion was passed, no dissenting votes.

PERSONNEL

AUTHORIZE TO POST GROUNDSKEEPER POSITION (A)

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board authorize the posting of the Groundskeeper position vacated by the retirement of Albie Antimary, effective November 23, 2015.

The motion was passed, no dissenting votes.

RESIGNATION OF PHYSICS TEACHER (B)

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board accept the resignation of Richard Campbell, Junior/Senior High School Physics Teacher, effective date to be determined and further ratify the posting of the long term substitute position to fill Mr. Campbell's position until the end of the 2015-2016 school year.

The motion was passed, no dissenting votes.

LEAVE REQUEST SPEECH TEACHER (C)

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve the request from Kaitlyn Schmitt, Speech Teacher, to exhaust her available sick days (10) and emergency sick days (5), for the birth of her child commencing tentatively, Monday, March 14, 2016 and concluding, tentatively, Wednesday, April 6, 2016. Mrs. Schmitt further requests a Family Medical Leave, commencing, tentatively, Thursday, April 7, 2016 and concluding Friday, May 27, 2016. Mrs. Schmitt plans to return to her position, tentatively, on Tuesday, May 31, 2016. Further ratify the posting for a long term substitute to cover Mrs. Schmitt's leave.

The motion was passed, no dissenting votes.

LONG TERM SUBSTITUTE FOR APPROVAL (D)

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board approve Erika Tkach, Washington, as the long term substitute in physics, at Masters, Step 1, for the vacancy created by the resignation of Richard Campbell, effective on a date to be determined until the end of the 2015-2016 school year.

The motion was passed, no dissenting votes.

PERSONNEL

**HIRING OF
COACH (E)**

Mr. Pearsol moved and Mr. Volpe seconded the motion as recommended by the Administration the Board hire Richard Johnson, Duquesne, as the Assistant Boys Middle School (7th Grade) Basketball Coach and in accordance with the agreement between the East Allegheny Board of School Directors and the East Allegheny Education Association. Mr. Johnson's clearances are on file.

The motion was passed, no dissenting votes.

**FEDERAL PROGRAMS
REPORT:**

Ms. D'Emidio attended the monthly Federal Programs meeting at the AIU. Erin Oberdorf was still unable to attend due to the travel restrictions by the Department of Education, but communications have continued via webinars and emails. One of the items discussed was that LEAs must have updated policies and procedures that align with the Uniform Grants. Most policies that have already been seen and reviewed do not go deep enough to meet the UGG requirements (especially Conflict of Interest and Allowability of Costs, the two areas that are deemed to have the most impact on fraud, waste, and abuse). These **MUST** be in place for the 2015-16 Single Audit and will result in a finding if not available. For Federal Programs Monitoring, if they are not in place it will result in a "Not Met" and a Corrective Action Plan will need to be developed. Erin sent an email that contained a link with 5 UGG templates, a list of definitions, and policies and procedures that can be used to align district's policies. She also attached some of the information which was shared with Mrs. McCoy so we can meet to discuss if we are in compliance, and if not, discuss what we need to do.

Title I staff's Monthly Summary Reports were reviewed and signed and filed for documentation. Ms. D'Emidio completed the Split Funding report for November, which will be forwarded to Mr. Mac Fann to sign and return so that it can be kept on file in the Title I office.

At the October meeting with the Title I staff, we discussed what grade-levels Title I would be servicing. Mrs. Flebotte and Ms. Grzyb were to redo their schedules to reflect the change of focusing on students in grades Pre-K – 6th grade. The schedules were completed and resubmitted and Mrs. McCoy and Ms. D'Emidio reviewed the schedules to make sure more students were being serviced in the Pre-K – 6th grades. We also made sure there was no down time due to the reconfiguration of the grades that would be serviced by Title I because of the Department of Education's Federal Program's Consolidated Application and funds being allocated.

The invitations for the Gingerbread activity for parents and Title I students, which will be held on December 10th, were copied and sent to the Title I teachers for distribution to Title I students. The *Gingerbread Baby* paperback was ordered so that one copy would be provided to each family. Ms. D'Emidio consulted with Mrs. Zvirman through Nutrition to coordinate the refreshments/food for the evening. They will also provide gingerbread cookies for the students to decorate.

Ms. D'Emidio, along with Mrs. McCoy, reviewed the purchase orders, payrolls and benefits for November that will be included on the December bill list.

Mrs. McCoy and Ms. D'Emidio discussed future items and reports that are due for December.

OLD BUSINESS:

None.

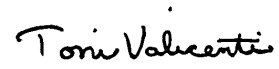
NEW BUSINESS:

Mr. Pearsol welcomed the new board members and said that the work has just begun. He also said that he would be here to work with all of them.

ADJOURNMENT

Mr. Volpe moved and Ms. Rosenbayger seconded the motion to adjourn at 7:21 p.m.

Toni Valicenti



Board Secretary

HEAR FROM THE CITIZENS

There were no requests to speak.